

# Veterans Employment Services

## Highlight Your Military Experience

It's OK to be proud of the experience you gained and the skills you learned while serving our country. Even those responsibilities you may have considered ordinary will translate into valuable traits to a civilian employer.

Conduct an in-depth self-assessment of your military skills, education, training, licenses, certifications, leadership roles, maintenance skills, counseling experience, awards, hobbies and interests, participation in organizations and community activities, etc. Take credit for what you did over and above your military occupation and remember to list additional duty assignments such as Career Counselor or Safety NCO.

## Create a Career Catalog

Gather and organize information about yourself in a career catalog.

**Military Service:** Verification of Military Experience and Training (DD-2586), Separation papers (DD-214), training records, honors and awards, service records, security clearance, medical records.

**Personal Identification:** Birth certificate, proof of citizenship, Social Security card, passport, and photo ID.

**Education and Training:** Transcripts, diplomas/certificates, honors, licenses, and certifications.

Start your job search today.  
Register online at [jobsnd.com](http://jobsnd.com).

## Job Service North Dakota Offices

### Beulah

119 E Main St  
Beulah, ND 58523  
Ph: 701-873-5607

### Bismarck

1601 E Century Ave  
Bismarck, ND 58503  
Ph: 701-328-5000

### Devils Lake

301 College Dr S  
Devils Lake, ND 58301  
Ph: 701-662-9300

### Dickinson

66 Osborn Dr  
Dickinson, ND 58601  
Ph: 701-227-3100

### Fargo

1350 32nd St S  
Fargo, ND 58103  
Ph: 701-239-7300

### Grafton

927 12th St W  
Grafton, ND 58237  
Ph: 701-352-4450

### Grand Forks

1501 28th Ave S  
Grand Forks, ND 58201  
Ph: 701-795-3700

### Harvey

119 9th St W  
Harvey, ND 58341  
Ph: 701-324-4552

### Jamestown

1307 12th Ave NE, Ste 3  
Jamestown, ND 58401  
Ph: 701-253-6200

### Minot

3416 N Broadway  
Minot, ND 58703  
Ph: 701-857-7500

### New Town

204 Main St, Ste 2  
New Town, ND 58763  
Ph: 701-627-4390

### Oakes

924 S 7th St  
Oakes, ND 58474  
Ph: 701-742-2546

### Rolla

103 E Main Ave  
Rolla, ND 58367  
Ph: 701-477-5631

### Valley City

325 2nd St NW  
Valley City, ND 58072  
Ph: 701-845-8860

### Wahpeton

524 2nd Ave N  
Wahpeton, ND 58075  
Ph: 701-671-1550

### Williston

422 1st Ave W  
Williston, ND 58801  
Ph: 701-774-7900

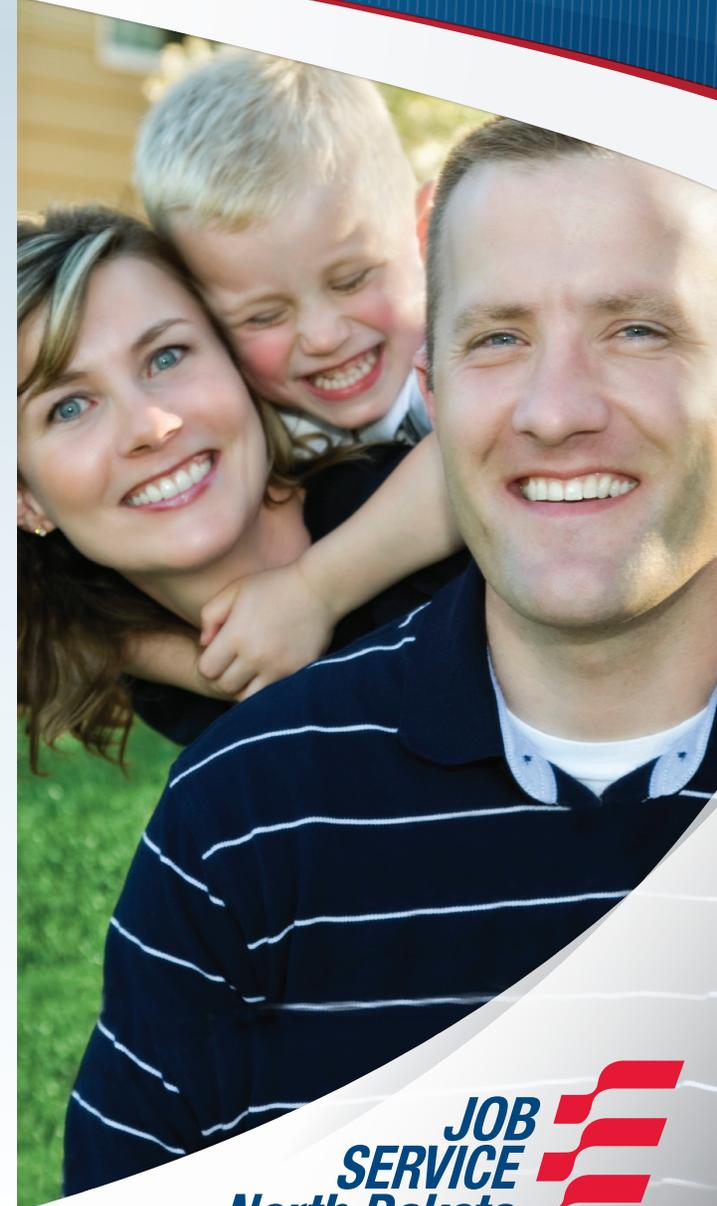
### TTY 7-1-1

800-366-6888



VETERANS  
EMPLOYMENT SERVICES  
JSND-6061 (R.8.14)

Job Service North Dakota is an equal opportunity employer/program provider. Auxiliary aids and services are available upon request to individuals with disabilities.



## Veterans' Employment Services

As a veteran, you have a lot to offer the civilian workforce—specialized skills, unique training, and the ability to work under pressure. You also may face unique challenges when returning to the civilian workforce.

Our Veterans' Employment Team can help you work through barriers to employment. As veterans themselves, they can relate to your experiences and circumstances and will advocate for you as you search for employment. Plus, they dedicate their service exclusively to veterans and eligible spouses of veterans.

**Stop in or call your local Job Service office for a referral to a Veterans' Employment Team member.**

## Receive Priority of Service

Veterans and eligible spouses of veterans receive access, on a priority of service basis, to the full range of employment and training services Job Service offers. Veterans and eligible spouses who meet all the eligibility requirements for a program or service, will

receive access to that program or service either before or instead of persons who are not eligible for priority of service.

## Did You Know?

North Dakota wartime veterans receive **veterans' preference** when applying for state, county, and municipal government job openings. Contact the ND Department of Veterans' Affairs at 1-866-634-8387 or visit [nd.gov/veterans/benefits-services](http://nd.gov/veterans/benefits-services).

Veterans who are disabled, who served on active duty in the Armed Forces during specified time periods or military campaigns are entitled to **federal veterans' preference** over others in hiring for virtually all federal government jobs. Visit [dol.gov/vets](http://dol.gov/vets).

Electronic tools can translate military skills into civilian terms. Visit [mynextmove.org/vets](http://mynextmove.org/vets) or [onetonline.org/crosswalk](http://onetonline.org/crosswalk).

Veterans returning from active duty tours may be eligible for **reemployment rights**. The federal Uniformed Services Employment and

Reemployment Rights Act of 1994 (USERRA) protects civilian job rights and benefits for veterans and members of reserve components. Visit [dol.gov/vets](http://dol.gov/vets).

USAJOBS is the U.S. Government's official site for **federal jobs** and employment information. Visit [usajobs.gov](http://usajobs.gov).

The Employer Support of the Guard and Reserve (ESGR) Ombudsmen provide consultation and mediation to help **resolve issues between employers and employees who serve in the National Guard or Reserve**. Contact the Bismarck, ND ESGR office at 701-333-2057 for assistance.

Certain veterans may be eligible for **unemployment insurance** following the completion of military service. File claims online at [jobsnd.com](http://jobsnd.com) or call the Unemployment Insurance Claims Center at 701-328-4995 (DD 214, Report of Separation, required).

Most state and federal programs require a **DD 214, Report of Separation**. Request a copy of your DD 214 from your County Veterans' Service Officer or the ND Department of Veterans' Affairs. Visit [nd.gov/veterans/benefits/discharge-requests](http://nd.gov/veterans/benefits/discharge-requests) or contact the National Archives at [archives.gov/veterans/military-service-records](http://archives.gov/veterans/military-service-records).

## Individualized Services

The Veterans' Employment Team provides individualized services to help you overcome significant barriers to employment and develop an employment plan that's right for you.

- Translate military skills and experience into civilian terms.
- Current labor market information.
- Career guidance and planning.
- Résumé assistance.
- Interview techniques.
- Work Opportunity Tax Credits.
- Support services referrals.