



KEYNOTE PRESENTER PROPOSAL
ND Governor’s Workforce & HR
Conference September 20 - 22, 2017
Fargo, ND

Please complete this proposal form and email to aremyense@nd.gov to be considered as a keynote presenter during our conference.

Name	Speaker Name (if different from the contact)		
Company	Address		
City	State	ZIP Code	Phone
E-mail Address	Website		

Have you spoken at SHRM events before?	Yes	No
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Has this presentation been previously certified for credit through the Human Resource Certification Institute? If so, provide date, location and program number.	Yes	No
Date	Location	Program Number

Provide two professional references and contact information from other group/conference that speaker has presented at:

1.
2.

Our conference is a joint effort between the North Dakota State Society for Human Resource Management (SHRM) and the North Dakota Department of Commerce. The audience is about 450 HR and Workforce Professionals.



The North Dakota SHRM State Council supports the human resources profession across North Dakota by providing leadership, connections, development opportunities and resources.



Check Available Date(s) and Time(s)

Wednesday, September 20, 2017	Morning	Lunch	Afternoon
Thursday, September 21, 2017	Morning	Lunch	Afternoon
Friday, September 22, 2017	Morning		

Presentation topic as it relates to workforce/HR

Presentation Title

Brief Summary of Speech

Please summarize in concise paragraph of less than 100 words.

Video/YouTube Link of speaking presentation

(Does not have to be the topic/title that would fit our audience)



The North Dakota SHRM State Council supports the human resources profession across North Dakota by providing leadership, connections, development opportunities and resources.



Price for Keynote	
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Would you be open to a breakout presentation?	Yes	No
Price of Keynote and breakout presentation		

Estimation of travel and additional costs

Are your costs negotiable?	Yes	No
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How did you hear about your opportunity?

Other

Social media handles that you'd like used for promotional and conference related marketing:

Facebook	
Twitter	
Other	



SPEAKER AGREEMENT

In submitting this proposal and signing below, I certify that I am available for the date(s) designated above. If selected, I agree to adhere to the conduct expected of presenters at this event including meeting all stated deadlines prior to and during the event, appearing during my scheduled session presentation time(s), making my presentation available ahead of time for attendees, and maintaining a professional demeanor at all times while at this event.

I understand that my presentation is not a showcase for promotion of my business, practice or product, and I will not sell my products or services from the speaker platform. Any misrepresentation of my skills and knowledge will be grounds for my release or disqualification from this selection process.

Signature	Date
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