NORTH DAKOTA WORKFORCE DEVELOPMENT COUNCIL

POLICY 1-03-03 (2)

MEMBER EXPENSE REIMBURSEMENT

PURPOSE:

To encourage the participation of citizens beyond mandatory partners and state agencies on the North Dakota Workforce Development Council and the North Dakota Youth Development Council, reimbursement of travel expenses and payment of honorariums will be provided.

Council members, other than state employees and mandatory one-stop delivery system partners are eligible for reimbursement of travel expenses for regularly scheduled meetings and for honorariums for the day of regularly scheduled meetings.

Mandatory one-stop delivery system partners include:

1. Programs authorized under Title I of the Workforce Investment Act.
2. Programs authorized under Wagner-Peyser Act (29 U.S.C. 49 et seq.);
3. Adult education and literacy programs authorized under title II of the Workforce Investment Act;
4. Programs authorized under Title I of the Rehabilitation Act of 1973 as amended under Title IV of the Workforce Investment Act (29 U.S.C. 720 et seq.);
5. Welfare-to-Work Gants, Section 403 (a)(5) of the Social Security Act (42 U.S.C. 603 (a)(5) (as added by Section 5001 of the Balanced Budget Act of 1997);
6. Activities authorized under Title V of the Older Americans Act of 1965 (42 U.S.C. 3056 et seq.);
7. Postsecondary vocational education activities authorized Carl D. Perkins Vocational and Applied Technology Education Act (20 U.S.C. 2301 et seq.);
8. Activities authorized under Chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271 et seq.);
9. Activities authorized under Chapter 41 of Title 38, United States Code (veterans);
10. Employment and training activities carried out under the Community Services Block Grant Act (42 U.S.C. 9901 et seq.);
11. Employment and training activities carried out by the Department of Housing and Urban Development; and
12. Programs authorized under State unemployment compensation laws.

POLICY:

1. **Member Expenses:** Council members, or their official representative, other than state employees and mandatory one-stop delivery system partners, will be reimbursed for travel and per diem for regularly scheduled meetings at the current approved state rate.

2. **Honorariums:** Council members, or their official representative, other than state employees and mandatory on-stop delivery partners, will be provided on request, to those

Council members whose employer does not reimburse them for wages on the day of the Council meeting or in cases where Council members are required to pay for substitutes at their place of employment for the day of the scheduled Council meetings.

a. Honorariums will be issued at the rate of $62.50 per day upon verification of services.
b. Honorariums for services for portions of a day shall not be prorated. Travel days shall not be counted as days of service for the purpose of eligibility for honorariums.

REFERENCE:

(0) NDWDC minutes dated September 11, 2003
(1) NDWDC minutes dated October 20, 2005
(2) NDWDC minutes dated November 20, 2008

SUNSET: November 20, 2011