



**KEYNOTE PRESENTER PROPOSAL**  
**ND Governor's Workforce & HR Conference**  
**September 18 - 20, 2018**  
**Bismarck, ND**

Please complete this proposal form and email to [aremynse@nd.gov](mailto:aremynse@nd.gov) to be considered as a keynote presenter during our conference. Proposals are due November 16, 2017.

<b>Name</b>	<b>Speaker Name (if different from the contact)</b>		
<b>Company</b>	<b>Address</b>		
<b>City</b>	<b>State</b>	<b>ZIP Code</b>	<b>Phone</b>
<b>E-mail Address</b>	<b>Website</b>		

**Biography:**

<b>Have you spoken at SHRM events before?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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<b>Has this presentation been previously certified for credit through the Human Resource Certification Institute? If so, provide date, location and program number.</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Date</b>	<b>Location</b>	<b>Program Number</b>

Provide two professional references and contact information from other group/conference that speaker has presented at:

1.
2.

Our conference is a joint effort between the North Dakota State Society for Human Resource Management (SHRM) and the North Dakota Department of Commerce. The audience is about 450 HR and Workforce Professionals.

Check Available Date(s) and Time(s)

<input type="checkbox"/> Tuesday, September 18, 2018	<input type="checkbox"/> Morning	<input type="checkbox"/> Lunch	<input type="checkbox"/> Afternoon
<input type="checkbox"/> Wednesday, September 19, 2018	<input type="checkbox"/> Morning	<input type="checkbox"/> Lunch	<input type="checkbox"/> Afternoon
<input type="checkbox"/> Thursday, September 20, 2018	<input type="checkbox"/> Morning	<input type="checkbox"/> Lunch	<input type="checkbox"/> Afternoon

Presentation topic as it relates to Workforce/HR

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Presentation Title

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Brief Summary of Speech

Please summarize in concise paragraph of less than 100 words.

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**Video/YouTube link of speaking presentation**

**(Does not have to be the topic/title that would fit our audience).**

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<b>Price for Keynote</b>	
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<b>Would you be open to a breakout presentation?</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
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<b>Price of Keynote plus a breakout presentation</b>	
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**Estimation of travel and additional costs**

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<b>Are your costs negotiable?</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
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**How did you hear about your opportunity?**

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**Social media handles that you'd like used for promotional and conference related marketing:**

<b>Facebook</b>	
<b>Twitter</b>	
<b>Other</b>	

**Other**

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## SPEAKER AGREEMENT

In submitting this proposal and signing below, I certify that I am available for the date(s) designated above. If selected, I agree to adhere to the conduct expected of presenters at this event including meeting all stated deadlines prior to and during the event, appearing during my scheduled session presentation time(s), making my presentation available ahead of time for attendees, and maintaining a professional demeanor at all times while at this event.

I understand that my presentation is not a showcase for promotion of my business, practice or product, and I will not sell my products or services from the speaker platform. Any misrepresentation of my skills and knowledge will be grounds for my release or disqualification from this selection process.

Name (typed)	Date
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*The North Dakota SHRM State Council supports the human resources profession across North Dakota by providing leadership, connections, development opportunities and resources.*